

Meeting Minutes

Board Meeting (Open)

September 19, 2025

Territorial Acknowledgement

The offices of the College of Health and Care Professionals of British Columbia are located on the ancestral and unceded territories of the Coast Salish Peoples — specifically, the x^wməθk^wəyəm (Musqueam), Sk̓w̓x̓wú7mesh (Squamish) and səliwətaɫ (Tseil-Waututh) Nations — the lək^wəŋən (Lekwungen) Peoples — represented today by the Songhees and x^wsepsəm (Esquimalt) Nations — and the WSÁNEĆ (Saanich) Peoples — including the BOĆÉCEN (Pauquachin), STÁ,UTW (Tsawout), WJOŁŁP (Tsartlip), and WŚÍKEM (Tseycum) Nations.

As the College regulates the practice of multiple health-care professions across what is now commonly referred to as British Columbia, we acknowledge and honour all First Nations territories across these lands.

We are conscious of the privilege we hold that allows us to carry out our important work on these territories, where the First Peoples have maintained a special relationship with the lands and waters for thousands of years — since time immemorial — and where this relationship continues today.



College of

HEALTH AND CARE PROFESSIONALS OF BC



Date: September 19, 2025

Time: 8:30 am (in person)

Meeting preparation time: 2 hours

FINAL – Approved: November 27, 2025

Knowledge Keeper/Elder	Gary Johnston, Sk̓wx̓wú7mesh
Board members	Allan Seckel (Chair), Jamie Hack, Jennifer Agnew (Vice Chair), John Meneghello, Joyce Kenoras, Mary O’Callaghan, Nathan Doidge, Olivier Yergeau, Russell Ebata, Sarah Lalonde, Sue Randhawa
Regrets	Debbie Ruggiero
Staff	Dianne Millette, Registrar/CEO; Joanie Bouchard, Special Projects Consultant, Executive Support; Cameron Cowper, Chief Regulatory Officer); Kathy Davidson, ED-SGSA; Elise MacDonald, Director, Finance & Office Administration; Michelle Da Roza, ED-CCOD; Lainie Shore, RTA-IDM; Christopher Dodge, Executive Coordinator Board Governance; Catherine Cleary, Executive Assistant
Guests	Angie Westmacott, External Legal Counsel Paul Cormier, External Finance Jessica Gruchey, Raincoast Ventures Ltd., Recording Secretary

Items	Presented by
Welcome Allan welcomed participants to the College of Health and Care Professionals of British Columbia (CHCPBC) Board meeting at 9:20 a.m.	Allan Seckel, Board Chair
Territorial Acknowledgement <i>Reference material: Policy - Territorial Acknowledgement</i> Allan offered a Territorial Acknowledgement to recognize and honour the First Nations on whose territory the meeting took place.	Allan Seckel, Board Chair
Opening and Welcome Gary Johnston, Knowledge Keeper, provided Opening Remarks, welcomed participants, and shared comments to open the meeting in a good way.	Gary Johnston, Knowledge Keeper



Items	Presented by
Intention Setting and Check In Board members and staff introduced themselves, sharing about the territories where they live and setting their intention for the meeting.	All participants
Approval of the Agenda <i>Reference material: Board Meeting Agenda September 19, 2025</i> 2025-04-18 Resolution We, the Board, agree to proceed with the Agenda for September 19, 2025, as presented. <u>CARRIED</u>	Allan Seckel, Board Chair
Declarations of Conflict of Interest No conflicts were declared.	Allan Seckel, Board Chair
Chair's Opening Remarks Allan thanked participants for joining the meeting, including livestream participants.	Allan Seckel, Board Chair
Approval of Consent Agenda <i>Reference material: Minutes of Open Meeting held June 5, 2025, Minutes of Closed Meeting held June 5, 2025, Report from the Human Resources Committee, Approval of the Annual Report</i> 2025-04-19 Resolution We the Board, agree to proceed with the Consent Agenda as circulated. <u>CARRIED</u>	Allan Seckel, Board Chair
HPA Bylaw Amendments <i>Reference material: Briefing Note: Entry to Practice Exam for PT – Bylaw Amendments; Briefing Note: VFSS Bylaw Amendments</i> Cameron Cowper provided an overview of the Briefing note related to the Entry to Practice Exam for PT.	Allan Seckel, Board Chair Cameron Cowper, Chief Regulatory Officer and Deputy Registrar



Items	Presented by
2025-04-20 Resolution We, the Board, RECOGNIZE, that we have authority under section 19(1) of the Health Professions Act to make bylaws and And we UNDERSTAND that amended bylaws come into effect when they are filed with the Ministry of Health, Professional Regulation & Oversight (ProReg) Branch, And we UNDERSTAND that CHCPBC bylaws require amendments to align with the resolution made by the Registration Committee on April 16, 2025, to approve the Canadian Physiotherapy Examination administered by CAPR beginning in January 2026 for the purpose of demonstrating entry-to- practice competence for physical therapy. We THEREFORE AGREE to approve the amendments to the CHCPBC bylaws as set out in Appendix A attached to this resolution. <u>CARRIED</u> Cameron Cowper provided an overview of the Briefing note related to videofluoroscopy. 2025-04-21 Resolution We, the Board, RECOGNIZE that we have authority under section 19(1) of the Health Professions Act to make bylaws and And we UNDERSTAND that amended bylaws come into effect when they are filed with the Ministry of Health, Professional Regulation & Oversight (ProReg) Branch, And we UNDERSTAND that CHCPBC requires bylaws amendments to align with the resolution made by the Registration Committee on June 16, 2025, to remove the certification requirement for speech-language pathologists for performance of videofluoroscopic assessment and management of swallowing (VFSS).	



Items	Presented by
We THEREFORE AGREE to approve the amendments to the CHCPBC bylaws as set out in Appendix A attached to this resolution. <u>CARRIED</u>	
Registrar’s Report and HPOA Update <i>Reference material: Registrar’s Report</i> Dianne Millette and Joanie Bouchard presented an overview of the work underway at CHCPBC and the ongoing work to prepare for Day 1 under the HPOA.	Dianne Millette, Registrar/ CEO Joanie Bouchard, Special Projects Consultant
HPOA Learning Session: Support Programs Lainie Shore provided an overview of the requirements within the HPOA to develop and administer Support Programs: (i) information services, (ii) support services, and (iii) support workers. An overview of the work underway to define eligibility criteria, application processes, staff roles and responsibilities, guiding principles, regulatory and institutional impacts, and identified challenges and next steps. Some of this work is being completed in collaboration with the other BC health regulatory colleges. Angie Westmacott presented about the human rights obligations under the HPOA. The presentation included a review of the Human Rights Code (the “Code”), with particular focus on guiding principles, activities regulated under the Code, the definition of discrimination, and the process for assessing discrimination allegations in accordance with the Code and the HPOA. The HPOA goes beyond what is required in the Code, introducing new responsibilities for regulatory colleges which require them to proactively protect the public from discrimination.	Lainie Shore, RTA-IDM Angie Westmacott, Legal Counsel
Finance and Audit Committee <i>Reference materials: Briefing Note: Financial Report of Management</i> 2025-04-22 Resolution	Nathan Doidge, Chair, Finance and Audit Committee



Items	Presented by
We, the Board, UNDERSTAND that we are responsible to approve audited financial statements for the College. We therefore AGREE to approve the Audited Financial Statements for the year ended March 31, 2025, as presented. <u>CARRIED</u> 2025-04-23 Resolution We, the Board, UNDERSTAND that we are responsible to ensure an adequate risk management framework is in place for the College. And we UNDERSTAND that the Finance and Audit Committee will use the policy to oversee and report to the Board in relation to College risk management. We therefore AGREE to approve the Enterprise Risk Management Policy, as presented. <u>CARRIED</u> 2025-04-24 Resolution We, the Board, RECOGNIZE that it is the responsibility of the Board to approve policy related to investment of College funds. And we UNDERSTAND that the Finance and Audit Committee will use the policy to oversee and report to the Board in relation to College investments. We therefore AGREE with the revisions to the Investment Policy, as presented. <u>CARRIED</u>	
Approval of Strategic Plan <i>Reference materials: Briefing Note: Strategic Plan; Strategic Plan 2026 – 2030</i> Dianne Millette presented a high-level summary of the detailed Strategic Plan, built from the strategic framework approved in principle by the Board in June 2025.	Allan Seckel, Board Chair; Dianne Millette, Registrar/CEO



Items	Presented by
2025-04-25 Resolution We, the Board RECOGNIZE that the work to develop CHCPBC's first Strategic Plan is now complete, and We AGREE with the CHCPBC's 2026-2030 strategic plan, four strategic pillars, and the 2026-2028 areas of strategic focus, with associated goals, outcomes, actions and measures of success. <u>CARRIED</u>	
Presentation of First Nations Piece of Art Daniel Elliott, Stz'uminus artist, was introduced. He gifted the Board with a painting titled "<i>Dawn Awaits</i>," created to ground the Strategic Plan in a vision for the future.	Daniel Elliott, Artist
Next Meeting Dates Thursday November 27, 2025 via videoconference	Allan Seckel, Board Chair
Closing Remarks Gary expressed gratitude towards Board members and emphasized the importance of continual learning. Gary also highlighted that October is Truth and Reconciliation month. The Open meeting concluded at approximately 12:00 p.m.	Gary Johnston, Knowledge Keeper
Closed Meeting (Criterion: Bylaw 2.32g) The Board proceeded to the Closed Meeting agenda items for the discussion related to Bylaw 2.32g Separate minutes were recorded.	Allan Seckel, Board Chair