

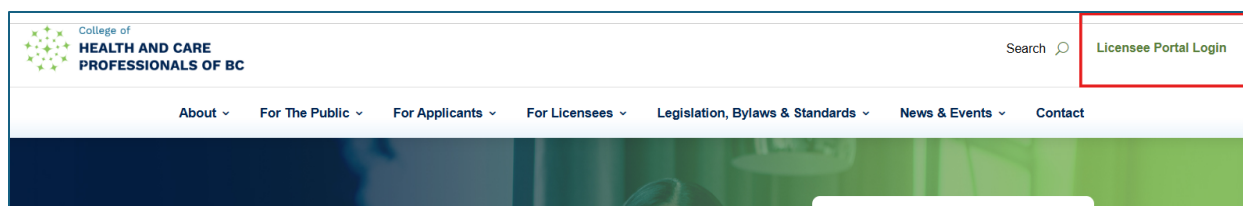
Accessing PQPP in the Licensee Portal

This guide is intended to assist licensees log into the Licensee Portal and get started on their CPD Annual Touchpoints.

Logging in

How do I log in?

Through the [Licensee Portal](#) link, found on the [CHPCBC website](#):



What is my College (Alinity) username?

It is the email address associated with your College account. It is most likely the email address that has received the most recent correspondence from the College.

If you're still not sure, try your other email addresses. If you still can't log in or have changed your email account recently, please email licensure@chcpbc.org and include your profession, full name, licence (registration) number or date of birth, and the email address you want associated with your College (Alinity) account and we will contact you.

What if I can't remember my College (Alinity) password?

Use the "Forgot your password" feature on the login page:



Username (email address)

Username (email address)

Password

Password

Login

Don't have an account? [Sign up](#)

or

[Forgot your password?](#)

Enter your username and password above to log into the Licensee Portal.

I changed my password, and I still can't log in. What should I do?

Please allow a few minutes for Alinity software to update. You can also try clearing your browser history, privacy settings or using a different browser or device.

I haven't received an email to change my password. What should I do?

Check your spam, promotion, and junk folders. If you have multiple email addresses (work, personal), try another email address.

Starting your PQPP CPD Annual Touchpoints

1. Once you have successfully logged in, look for the **Professional & Quality Practice (PQPP)** section on your Home page. (This will be available starting in October, annually):



 My forms

Professional & Quality Practice Program (PQPP) Fill in

Your CPD Annual Touchpoints are available for completion.

To get started, click "Fill In" above, and complete the form. Doing so will grant you access to the required activities, and provide you with a dashboard that tracks your progress and completion.

Deadline for completion is **November 30**.

2. Click "**Fill In**", and then click "**Go**". This will open a form for review.
3. Once you have reviewed the form, click the acknowledgement box at the bottom of the form, and click "**Submit**":

ACKNOWLEDGEMENT

☐ * I have read the information above and I am starting my Professional & Quality Practice Program for this registration year.

 Submit Save for later Withdraw

4. Upon submission, you will see a message advising that your form is pending. ***Please disregard this message, as this type of form does not need review by the College.*** Simply click "**Close**" to proceed, and to access your activities:

Admin Review Pending.

Thank you for submitting your form.

Your form is being reviewed and you'll be contacted if necessary with next steps.

Thank you

Close



5. You should now see something similar to the following on your Home Page:

[↶ Open Form](#)

My PQPP Status

Status Submitted

Last status change 01-Oct-2026

View

Requirements

	Requirement		Cleared	
☐	Standards Review (SR)	i	-	i
☐	Standards Quiz (SQ): PSYCHOLOGY	i	-	i
☐	Inventory of Performance (IOP)	i	-	i
☐	Inventory of Learning (IOL)	i	-	i

[My Exams](#)

Exam	Date	Status	
4. Inventory of Learning (IOL)	01-Oct-2026	Pending	✎
3. Inventory of Performance (IOP)	01-Oct-2026	Pending	✎
2. Standards Quiz (SQ): PSYCHOLOGY	01-Oct-2026	Pending	✎
1. Standards Review (SR)	01-Oct-2026	Pending	✎

“My PQPP Status - Requirements” is the section that tracks your progress on completing the four activities. Once you have completed an activity, it will show that it is complete, and the date you completed it. The activities are listed in the recommended order for completion.

“My Exams” is where you can **access your four activities for completion**. You should see that they are all “Pending”.

- The activities will be **numbered in the recommended order for completion**, even though they may not be listed for you in that order.
- The order will change once something is in progress, or has been completed.
- You can click on the column header “Exam” if you wish to re-order them numerically, at anytime.



6. To open an activity, **click the pencil icon to the immediate right of the word “Pending” for that activity:**

Open Form

My PQPP Status

Status Submitted

Last status change 01-Oct-2026

View

Requirements

	Requirement		Cleared
☐	Standards Review (SR)		-
☐	Standards Quiz (SQ): PSYCHOLOGY		-
☐	Inventory of Performance (IOP)		-
☐	Inventory of Learning (IOL)		-

My Exams

Exam	Date	Status	
4. Inventory of Learning (IOL)	01-Oct-2026	Pending	
3. Inventory of Performance (IOP)	01-Oct-2026	Pending	
2. Standards Quiz (SQ): PSYCHOLOGY	01-Oct-2026	Pending	
1. Standards Review (SR)	01-Oct-2026	Pending	

Once you have opened an activity, you may complete it in one sitting or return to this Home page and complete it later. Any work you enter while completing an activity is automatically saved for you.

Additional support

If you have any difficulty navigating the PQPP section of your portal, or if you encounter any technical issues, please email us at pqpp@chcpbc.org.